

**MINUTES**  
**UTAH**  
**ALTERNATIVE DISPUTE RESOLUTION PROVIDER LICENSING BOARD**  
**MEETING**

**September 9, 2009**

**Room 475 – 4<sup>th</sup> Floor – 10:00 a.m.**  
**Heber Wells Building**  
**Salt Lake City, UT 84111**

**CONVENED:**

**Bureau Manager:**

**Board Secretary:**

**Board Members Present:**

**Board Members Absent:**

**Guests:**

**DOPL Staff Present:**

**ADJOURNED:**

Clyde Ormond

Jacky Adams

Susan Bradshaw - Chairperson  
May Romo

Beverly Klungervik  
Ruth Amy Shapiro  
Sue Petty

**TOPICS FOR DISCUSSION**

**DECISIONS AND RECOMMENDATIONS**

***Due to a lack of a quorum this meeting was canceled.***  
***No business was discussed.***

**ADMINISTRATIVE BUSINESS:**

Welcome and Issue the "Oath of Office" to new Board  
Member Ms. Beverly Klungervik

Approval of the May 14, 2009 Board Meeting Minutes

Open & Public Meetings – PowerPoint Presentation

**BUSINESS FROM PREVIOUS MEETING:**

Certification Requirements

**DISCUSSION ITEMS:**

Proposed Rules Change

Court Roster

**CORRESPONDENCE:**

Executive Order - Ethics

**ADJOURN:**

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

Date Approved

(ss)  
Chairperson, Alternative Dispute Resolution Provider  
Licensing Board

Date Approved

(ss)  
Bureau Manager, Division of Occupational & Professional  
Licensing